

Corona de Tucson Fire District
99 Tallahassee Drive, Corona, Arizona 85641
Minutes of the June 26th, 2019 Meeting

1. **Call to Order and Roll Call:** The regular meeting of the Corona de Tucson Fire District Governing Board was called to order by Board Member Jason Wagner at CDTFD Fire Station #1 at 18:07. Board members also present were Mr. Karhoff and Mr. Edwards. Mr. Weber and Chairman Lunde attended telephonically. Also, present were Chief Simon Davis. There were 3 members of the public present.
2. **Pledge of Allegiance:** Mr. Wagner led the assembly in the Pledge of Allegiance.
3. **Employee/Public Recognition:** Chief Davis recognized Firefighter Dobbin for his work on the implementation of the new electronic timekeeping system
4. **Call to the Public:** No Requests
5. **Reading and Approval of Minutes:** Minutes of the Corona Fire District Regular meeting held May 22 and the minutes of the Executive session also held on May 22nd were presented for approval. Mr. Karhoff made a motion to accept both sets of minutes as presented. Mr. Edwards seconded the motion. The motion passed unanimously.
6. **Chief Report:**
Management Update: Chief Davis updated the Board on the new Payroll system and timekeeping software that the District has moved to with the change in payroll processing. The Chief also updated the Board on the upcoming FY2019 District Financial Audit process.
7. **Administrative Report:**
Financials- Gabe Buldra of JVG presented the May financial reports and answered questions from Board Member Edwards. Mr. Karhoff made a motion to approve the reports as presented. Mr. Edwards seconded. Motion passed unanimously.
8. **Operations Report:**
Captain Holm reported to the Board on operations and the monthly call volume. (see attached report)
9. **Prevention Report:** Fire Marshal Charlotte Herdliska updated the Board on current construction projects and developments in the community

Corona de Tucson Fire District
99 Tallahassee Drive, Corona, Arizona 85641
Minutes of the June 26th, 2019 Meeting

10. **IAFF Local 3504 Report:** VP Buglewicz gave an update on Local 3504 for the month and thanked the Board for their continued service to the District and community
11. **Old Business:**
 - A. **Approval of 2020 Operating Budget as Posted**
 - i. Mr. Wagner made a motion to open a Public Meeting to address comments from the Community reference to Corona de Tucson Fire District Operating budget for Fiscal Year 2020. No members of the public had signed in to speak and Chief Davis stated he had not received any comments during the review period.
 - ii. Mr. Wagner closed the public session and asked for any discussion from the Board. Mr. Karhoff stated all his questions had been addressed at previous meeting and made a motion to adopt the FY2020 District operating budget. There was no further discussion and Mr. Wagner called for the vote. Mr. Edwards made the motion to approve the adopted FY20 budget as presented Mr. Karhoff Seconded. Motion passed unanimously
12. **New Business:**
 - A. Chief Davis presented the new MOU with IAFF Local 3504 for Board approval. The only change from last year is the adjustment for the annual salary increases. Mr. Edwards made a motion to approve and Mr. Wagner seconded. Motion passed unanimously
 - B. Chief Davis presented an IGA between the District and Pima Community College for training purposes. Chief Davis advised the Board this is an updated version from one the District had the previous year. It has been vetted by the District attorney. After some discussion Mr. Karhoff made a motion to approve. Mr. Edwards seconded. Motion passed unanimously.
 - C. Discussion and approval to renew Chief Davis's contract for another three years. Chief Davis advised the Board that after the discussion and evaluation at the last meeting during the executive session there needed to be a motion to approve the new Contract. Mr. Karhoff made the motion to approve and Mr. Edwards seconded. No further discussion motion passed unanimously.
 - D. Discussion and approval was requested by Chief Davis for the District to enter into an IGA with the Northwest Fire District to enter into a joint County AFG Grant for dual-band radio equipment. After some discussion on what the equipment was Mr. Edwards made a motion to approve and Mr. Karhoff seconded. Motion passed unanimously.

Corona de Tucson Fire District
99 Tallahassee Drive, Corona, Arizona 85641
Minutes of the June 26th, 2019 Meeting

- E. Discussion and a request for approval by Chief Davis for the District to renew its IGS with the Valley Communication Center (VECC) for another year. Mr. Edwards made a motion to approve the IGA, Mr. Wagner seconded Motion passed unanimously

Adjourn: Motion made by Mr. Edwards to adjourn at 18:56p.m and seconded by Mr. Wagner. The motion passed unanimously.

Draft